



Coastal Hotel Group

## EMPLOYMENT APPLICATION

18525 36th Avenue South | Seattle WA 98188-4967 | [www.CoastalHotels.com](http://www.CoastalHotels.com)  
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Thank you for your interest in becoming part of Coastal Hotel Group!

### APPLICANT INFORMATION

Last Name	First Name	Middle Name	Date of Application
If any of your educational or employment records are under any name(s) other than that shown above, please provide the name(s) under which these records may be located:			
Street Address	City	State	Zip/Postal Code
Phone	eMail Address		

### GENERAL INFORMATION

Position Applying For:	Are you at least 18 years of age or older?
How did you learn about this employment opportunity?	Are you available for overtime?
Have you previously applied for employment with Coastal Hotel Group?	
Employment Status Desired (Check all that apply):	<input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Temporary
Are you employed now? If so, Date available (MM/DD/YYYY)	Salary/Wages Desired
Are you legally authorized to work in the country to which you are applying? (Candidates for employment in the United States, in compliance with federal law, will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification document form upon hire).	

SINCE YOUR 18TH BIRTHDAY HAVE YOU EVER BEEN CONVICTED OR PLED GUILTY TO ANY FELONY OR MISDEMEANOR OTHER THAN A MINOR TRAFFIC VIOLATION?

When completing this section, do not disclose information regarding convictions that have been judicially sealed, expunged, eradicated, impounded or dismissed. Do not disclose information regarding juvenile court convictions or minor traffic violations. A conviction record does not automatically bar you from employment. All of the job-related circumstances surrounding convictions will be considered.

- FELONY:
- MISDEMEANOR:
- ARE THERE CURRENTLY CHARGES PENDING?
- ARE YOU CURRENTLY ON PROBATION?
- IF YOU ANSWERED YES TO ANY OF THE QUESTIONS ABOVE, PLEASE EXPLAIN BELOW  
If yes, list dates, location (city, state and county), violation(s) and outcome below  
(Includes all criminal laws i.e. petty misdemeanors, misdemeanors, gross misdemeanors, felonies, ordinance violations, DWI/DUI/BW, etc.)

Charge Type: (Felony/Misdemeanor)	Date(s) (City, State, Country)	Location	Violation(s) and Outcome

# EMPLOYMENT HISTORY

Starting with current or most recent, list all employers past and present. Include self-employment and summer and part-time jobs.

Current or Most Recent Employer	Company Name		Telephone	Type of Business
	Street Address	City	State	Zip/Postal Code
	May We Contact?		Employed	
	Base Pay (annual):		Start \$	Last \$
	Other Compensation (Shift Premium, Bonus): \$ per			
	Name and Title of Immediate Supervisor		Date Hired	Date Separated
	Reason for Leaving			
	State Current/Last Job Title and Describe Your Work:			
2nd Previous Employer	Company Name		Telephone	Type of Business
	Street Address	City	State	Zip/Postal Code
	May We Contact?		Employed	
	Base Pay (annual):		Start \$	Last \$
	Other Compensation (Shift Premium, Bonus): \$ per			
	Name and Title of Immediate Supervisor		Date Hired	Date Separated
	Reason for Leaving			
	State Current/Last Job Title and Describe Your Work:			
3rd Previous Employer	Company Name		Telephone	Type of Business
	Street Address	City	State	Zip/Postal Code
	May We Contact?		Employed	
	Base Pay (annual):		Start \$	Last \$
	Other Compensation (Shift Premium, Bonus): \$ per			
	Name and Title of Immediate Supervisor		Date Hired	Date Separated
	Reason for Leaving			
	State Current/Last Job Title and Describe Your Work:			

## **EDUCATION INFORMATION**

Educational Data	School Name	Location of School	Years Completed	Diploma or Degree
High School				
College or University				
College or University				
Training in Specialty Areas	Location of Training Program			
Describe any other education, training, skills, language proficiencies, or certificates you possess which are relevant to the position for which you have applied:			Do you hold professional licensure/certification?	
List all methods, techniques, equipment and computer software applications with which you are proficient and which are relevant to the job for which you have applied:				

## **REFERENCES**

List current and former co-workers, colleagues and/or professional acquaintances not related to you (other than those persons listed previously) who can provide first-hand knowledge of your qualifications and abilities. Coastal Hotel Group may contact these references in connection with its consideration of your credentials.

Name	Relationship to You	Occupation and Title	Phone Number (Include Area Code)	Years Known

"I CERTIFY THAT ALL THE INFORMATION SUBMITTED BY ME ON THIS APPLICATION IS TRUE AND COMPLETE, AND I UNDERSTAND THAT IF ANY FALSE INFORMATION, OMISSIONS, OR MISREPRESENTATIONS ARE DISCOVERED, MY APPLICATION MAY BE REJECTED, OR IF EMPLOYED, MY EMPLOYMENT MAY BE TERMINATED AT ANY TIME. SCREENING SERVICES TO INCLUDE INTERNET SEARCHES SHALL BE PURSUANT TO A PERMISSIBLE PURPOSE AND IN COMPLIANCE WITH ALL APPLICABLE STATE, FEDERAL AND LOCAL LAWS AND REGULATIONS. IN CONSIDERATION OF MY EMPLOYMENT, I AGREE TO CONFORM TO THE COMPANY'S RULES AND REGULATIONS, AND I AGREE THAT MY EMPLOYMENT AND COMPENSATION MAY BE TERMINATED, WITH OR WITHOUT CAUSE, AND WITH OR WITHOUT NOTICE, AT ANY TIME, AT EITHER MY OR THE COMPANY'S OPTION. I ALSO UNDERSTAND AND AGREE THAT THE TERMS AND CONDITIONS OF MY EMPLOYMENT MAY BE CHANGED, WITH OR WITHOUT CAUSE, AND WITH OR WITHOUT NOTICE, AT ANY TIME BY THE COMPANY. I UNDERSTAND THAT NO COMPANY REPRESENTATIVE, OTHER THAN ITS PRESIDENT, AND THEN ONLY WHEN IN WRITING AND SIGNED BY THE PRESIDENT, HAS ANY AUTHORITY TO ENTER INTO ANY AGREEMENT FOR EMPLOYMENT FOR ANY SPECIFIC PERIOD OF TIME, OR TO MAKE ANY AGREEMENT CONTRARY TO THE FOREGOING.

APPLICANT SIGNATURE

DATE